



MEETING MINUTES

DRAFT

REGULAR MEETING: September 10, 2026

LOCATION: Meeting conducted electronically and in person with Board Members and designated staff, assembled at 6900 Atmore Drive, Richmond, Virginia.

PRESIDING: The Honorable Shannon Dion, Chair

BOARD MEMBERS PRESENT: Shannon Dion, Chair
Dr. Kecia Brothers Hayes, Vice Chair
Tyrone Nelson, Board Member
Valerie Boykin, Board Member

BOARD MEMBERS ABSENT: Bishop Kevin White, Board Member

BOARD STAFF PRESENT: Tina Bowen, Chief Parole Examiner
Colleen Maxwell, Executive Director
Cindy Yadav, Victim Services Coordinator

DOC STAFF PRESENT: Emanuel Ivey, Info Technology Specialist III

GUESTS PRESENT (via teleconference): Troy Demar; Waverly Robinson; David Butchee; Clarence Billups; John Moran, Jr.; Michael Duncan; Calvin Johnson; and Rashawn Simmons.

CALL TO ORDER

Chair Dion called the meeting to order at 10:03 AM.

ESTABLISHMENT OF MAJORITY

Chair Dion determined a majority of members were present.

APPROVAL OF THE AGENDA

The agenda was approved as written.

APPROVAL OF THE MINUTES

Upon a motion by Vice Chair Brothers Hayes, which was seconded by Board Member Nelson, the minutes of the August 27, 2026 meeting were approved as written.

NEW BUSINESS - PAROLE CONSIDERATIONS

Troy Demar, 1181676

Mr. Demar was considered for discretionary parole and geriatric conditional release.

Victim input – three immediate family members of victim shared statements opposing parole. Victim Services Coordinator Cindy Yadav read a statement from the victim's daughter.

Mr. Demar shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Vice Chair Brothers Hayes – Grant, based on demonstrated rehabilitation, excellent institutional adjustment, infraction free since incarceration, no previous felony convictions, significant community support, stable release plan, successful participation in correctional and vocational programs, successful participation in in victim impact, completion of treatment with demonstrated skills, reduced dynamic risk factors, improved coping and decision-making skills, consistent adherence to rules, educational advancement achieved, and stable family relationships supporting reintegration,

Board Member Boykin – Grant, based on demonstrated rehabilitation, infraction free since incarceration, successful participation in correctional and vocational programs, strong work-assignment performance, and educational advancement achieved.

Board Member Nelson – Grant, based on demonstrated rehabilitation, excellent institutional adjustment, infraction free since incarceration, no history of substance abuse, no previous felony convictions, low risk assessment score, stable release plan, and successful participation in correctional and vocational programs.

Chair Dion – Grant, based on demonstrated rehabilitation, excellent institutional adjustment, infraction free since incarceration, no history of substance abuse, release is compatible with public safety, stable release plan, successful participation in correctional and vocational programs, the Board Member concludes the individual has served enough

time, clear acceptance of responsibility, sustained commitment to growth and lawful conduct, consistently positive staff reports, emotional and behavioral stability, improved coping and decision-making skills, consistent adherence to rules, strong work-assignment performance, educational advancement achieved, vocational achievements improving employability, and participation in faith-based or community programs.

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to bring the next parole candidate into the visitation room. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

Waverly Robinson, 1094774

Mr. Robinson was considered for discretionary parole and geriatric conditional release.

Victim input – no victim opposition.

Mr. Robinson shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Vice Chair Brothers Hayes – Grant, based on demonstrated rehabilitation, excellent institutional adjustment, infraction free since 2013, no victim opposition, release is compatible with public safety, low risk assessment score, clear acceptance of responsibility, and insight into the causes of criminal behavior.

Board Member Boykin – Grant, based on excellent institutional adjustment, infraction free for at least the last 24 months, low risk assessment score, the Board Member concludes he has served enough time, and clear acceptance of responsibility.

Board Member Nelson – Grant, based on demonstrated rehabilitation, infraction free for at least the last 24 months, significant community support, and the Board Member concludes he has served enough time.

Chair Dion – Not Grant, based on demonstrated rehabilitation, excellent institutional adjustment, infraction free for at least the last 24 months, no victim opposition, low risk assessment score, the Board Member concludes he has served enough time, clear acceptance of responsibility, insight into the causes of criminal behavior, and sustained commitment to growth and lawful conduct.

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to connect the Board with the next offender's facility. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

David Butchee, 1001357

Mr. Butchee was considered for considered for discretionary parole under the newly enacted Juvenile Offender Criteria Procedures.

Victim input – The Board's Victim Services Team indicated that one victim was not opposed to parole. The second victim deferred to the Board.

Mr. Butchee shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Vice Chair Brothers Hayes – Grant, based on age at the time of the offense, demonstrated rehabilitation, infraction free since 2020, no victim opposition, significant community support, stable release plan, clear acceptance of responsibility, insight into the causes of criminal behavior, sustained commitment to growth and lawful conduct, reduced dynamic risk factors, conflict resolution and prosocial conduct, emotional and behavioral stability, strong work-assignment performance, educational advancement achieved, and a realistic and structured reentry plan.

Board Member Boykin – Grant, based on age at the time of the offense, infraction free since 2020, no positive drug screens, significant community support, stable release plan, successful participation in correctional and vocational programs, the Board Member concludes the individual has served enough time, clear acceptance of responsibility, insight into the causes of criminal behavior, educational advancement achieved, vocational achievements improving employability, prosocial engagement through service, engagement in restorative practices, and verified employment or vocational opportunities.

Board Member Nelson – Grant, based on age at the time of the offense, demonstrated rehabilitation, excellent institutional adjustment, infraction free for at least the last 24 months, no history of substance abuse, no victim opposition, significant community support, successful participation in correctional and vocational programs, and the board member concludes he has served enough time.

Chair Dion – Grant, based on age at the time of the offense, demonstrated rehabilitation, excellent institutional adjustment infraction free since 2020, no victim opposition, release is compatible with public safety, significant community support, stable release plan, successful participation in correctional and vocational programs, the board member concludes he has served enough time, sustained commitment to growth and lawful conduct, reduced dynamic risk factors, emotional and behavioral stability, improved coping and

decision-making skills, educational advancement achieved, vocational achievements improving employability, prosocial engagement through service, realistic and structured reentry plan, verified employment or vocational opportunities, documented prosocial support network, and stable family relationships supporting reintegration.

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to transition to the next case. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

Clarence Billups, 1025532

Mr. Billups was considered for discretionary parole and geriatric conditional release.

Victim input – the Board’s Victims Services team indicated that the two victims are okay with his release. However, they requested that Mr. Billups stay away from them and their families.

Mr. Billups shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Vice Chair Brothers Hayes – Grant, based on Mr. Billups’ medical condition, low risk assessment score, stable release plan, successful participation in correctional and vocational programs, the prosecuting attorney supports release, severe long-term disability limiting basic activity, and clear acceptance of responsibility.

Board Member Boykin – Grant, as release is compatible with public safety, low risk assessment score, successful participation in correctional and vocational programs, and the Board member concludes that three years is enough time to serve on a technical violation.

Board Member Nelson – Grant, based on infraction free for at least the last 24 months, low risk assessment score, and severe long-term disability limiting basic activity.

Chair Dion – Grant, based on excellent institutional adjustment, no victim opposition, low risk assessment score, successful participation in correctional and vocational programs, the Board member concludes that three years is enough time to serve on a technical violation, severe long-term disability limiting basic activity, participation in faith-based or community programs, and time served aligns with sentencing goals.

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to transition to the next case. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

John Moran, Jr., 1179047

Mr. Moran was considered for considered for discretionary parole.

Victim input – the Board’s Victim Services team indicates that after exhaustive efforts, they have been unable to connect with the victims in this case.

Mr. Moran shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Chair Dion – Grant, based on infraction free for at least the last 24 months, release is compatible with public safety, the Board member concludes he has served enough time, clear acceptance of responsibility, insight into causes of criminal behavior, completion of treatment with demonstrated risk factors, positive institutional leadership roles, strong work-assignment performance, participation in faith based or community programs, verified employment or vocational opportunity, and stable family relationships supporting reintegration.

Board Member Boykin – Grant, based on infraction free since 2023, successful participation in correctional and vocational programs, clear acceptance of responsibility, insight into the causes of criminal behavior, reduced dynamic risk factors, and prosocial engagement through service.

Board Member Nelson – Grant, based on demonstrated rehabilitation, infraction free for at least the last 24 months, release is compatible with public safety, and insight into causes of criminal behavior.

Vice Chair Brothers Hayes – Grant, based on demonstrated rehabilitation, infraction free for at least the last 24 months, release is compatible with public safety, low risk assessment score, stable release plan, successful participation in correctional and vocational programs, clear acceptance of responsibility, insight into the causes of criminal behavior, strong work-assignment performance, and participation in faith based or community programs

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to transition to the next case. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

Michael Duncan, 1087038

Mr. Duncan was considered for considered geriatric conditional release.

Victim input – the Board’s Victim Services Team indicated that the victim does not recall the incident.

Mr. Duncan shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Chair Dion – Grant, based on infraction free for at least the last 24 months, no victim opposition, stable release plan, successful participation in correctional and vocational programs, clear acceptance of responsibility, insight into the causes of criminal behavior, sustained commitment to growth and lawful conduct, consistently positive staff reports, improved coping and decision-making skills, strong work-assignment performance, and vocational achievements improving employability.

Board Member Boykin – Grant, based on demonstrated rehabilitation, infraction free for at least the last 24 months, stable release plan, the Board Member concludes he has served enough time, clear acceptance of responsibility, insight into the causes of criminal behavior, and strong work-assignment performance.

Board Member Nelson – Grant, based on demonstrated rehabilitation, infraction free for at least the last 24 months, no victim opposition, release is compatible with public safety, successful participation in correctional and vocational programs and insight into the causes of criminal behavior.

Vice Chair Brothers Hayes – Grant, based on demonstrated rehabilitation, infraction free for at least the last 24 months, no victim opposition, significant community support, clear acceptance of responsibility, insight into the causes of criminal behavior, strong work-assignment performance, educational advancements achieved, and vocational achievements improving employability.

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to transition to the next case. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

Calvin Johnson, 1015547

Mr. Johnson was considered for considered for both discretionary parole and geriatric conditional release.

Victim input – the Board’s Victim Services Team reported that after exhaustive efforts, they were unable to locate the victim’s next of kin.

Mr. Johnson shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Chair Dion – Grant, based on excellent institutional adjustment, infraction free since 1996, the Board member concludes he has served enough time, the prosecuting attorney supports release, clear acceptance of responsibility, insight into the causes of criminal behavior, sustained commitment to growth and lawful conduct, participation in faith-based or community programs, realistic and structured reentry plan, and stable family relationships supporting reintegration.

Board Member Boykin – Grant, based on excellent institutional adjustment, infraction free since return, significant community support, stable release plan, successful participation in correctional and vocational programs, clear acceptance of responsibility, insight into the causes of criminal behavior, and participation in faith-based or community programs.

Board Member Nelson – Grant, based on, infraction free since incarceration, release is compatible with public safety, stable release plan, and the Board member concludes he has served enough time.

Vice Chair Brothers Hayes – Grant, based demonstrated rehabilitation, infraction free since incarceration, release is compatible with public safety, significant community support, stable release plan, the prosecuting attorney supports release, clear acceptance of responsibility, insight into the causes of criminal behavior, long term goal setting and follow through, participation in faith-based or community programs, and stable family relationships supporting reintegration.

Final votes: 4 grant and 0 not grant.

Chair Dion called for a recess to allow DOC to transition to the next case. Upon reconvening the meeting, all members certified that no public business was discussed during the recess.

Rashawn Simmons, 1013598

Mr. Simmons was considered for discretionary parole under the newly enacted Juvenile Offender Criteria Procedures.

Victim input – the Board’s Victim Services Team reported that the brother of the victim is not opposed to parole. The mother of the victim, who passed away, opposed parole.

Mr. Simmons shared a statement with the Board.

Chair Dion then called upon each member to give their vote and reason(s) for their vote.

Chair Dion – Not Grant, due to Mr. Simmons’ conviction of a new crime while incarcerated. Pursuant to Va. Code 53.1-136(9), she made the following recommendations:

Mr. Simmons needs to show a longer period of stable adjustment, and CBT completion and insight needed before risk can be considered reduced.

Board Member Boykin – Not Grant, due to Mr. Simmons' conviction of a new crime while incarcerated and his record of institutional infractions indicates a disregard for rules and that you are not ready to conform to society. Pursuant to Va. Code 53.1-136(9), she made the following recommendation: CBT completion and insight needed before risk can be considered reduced.

Board Member Nelson – Abstained

Vice Chair Brothers Hayes – Not Grant, due to Mr. Simmons' conviction of a new crime while incarcerated. Pursuant to Va. Code 53.1-136(9), she made the following recommendations: Mr. Simmons needs to show a longer period of stable adjustment, and CBT completion and insight needed before risk can be considered reduced.

Final votes: 0 grant, 3 not grant, one abstention.

ADJOURNMENT

Upon a motion made by Vice Chair Brothers Hayes, with a second by Ms. Boykin, the meeting was adjourned at approximately 3:08 PM.